**Grant Application For Congregational Year 2024-2025**

**Memorial Endowment Trust of the   
Unitarian Universalist Community of Charlotte**

1. Project Title:
2. Project contact person:

Phone: E-mail:

1. Dollar amount requested:
2. Name of sponsoring UUCC Team or group:

Sponsoring Team or group contact person:

Phone: E-mail:

1. Name(s) of co-sponsoring Team or group that supports this project:

Co-sponsoring team or group contact person:

Phone: E-mail:

1. Detailed description of proposed project. This should include:
   1. Project Objective—Describe what the project is intended to accomplish
   2. Scope of Work—Describe the work to be done, specifically:

Provide a list of the tasks necessary to complete the project—describe the work to be done for each specific task and describe who will perform each task.

* 1. Timeline for Completion of Tasks and Project—Provide a schedule for completion of each of the tasks and a date for completion of the project.
  2. Budget breakdown—how much money will go for travel, materials, overhead, etc. Describe any cost sharing for the project to come from other sources.

1. Define project benefit to UUCC, and/or the larger community. This should include how the project meets the Seven Principles, UUCC Mission statement and the Ends of the UUCC, the short-term benefits and lasting value.
2. If different from the above project contact person, list the person or persons responsible for project oversight and reporting.

Project oversight/reporting contact person:

Phone: E-mail:

1. Describe the qualifications of the person responsible for project oversight and reporting.
2. Please submit additional pages as necessary to address any of the items above.

Deadline for proposal submission: March 31st of each year.

Submit applications via email to [MET@uuccharlotte.org](mailto:MET@uuccharlotte.org), or deliver hard copy applications to the MET Mail Slot in the office area.